



**Addendum #3 to the  
Invitation to Negotiate  
For Information Technology Services and Support (ITSS)  
Advertising Number: ITN-025-ITSS**

Date: Monday, August 26, 2024  
 To: Respondents to ITN-025-ITSS  
 From: Chris Hughes, Manager, Contracts and Compliance  
 Subject: Addendum 3 to ITN

1) SECTION 5. TIMELINE – SCHEDULE OF EVENTS AND DEADLINES, on pages 10 and 11, is hereby amended and revised in its entirety to reflect the following:

EVENT	DATE AND TIME*
Invitation to Negotiate released and posted on the FSS website	07/01/2024 2:00 PM, EDT
Solicitation Conference (meeting for questions and answers) **public meeting	07/15/2024 3:00 PM, EDT
Last Day to Submit Inquiries and Notice of Intent to Submit a Reply	07/19/2024 2:00 PM, EDT
Posting of Responses to Inquiries	07/29/2024 2:00 PM, EDT
Sealed Proposals due to FSS	08/16/2024 2:00 PM, EDT
Opening of Proposals **public meeting	08/16/2024 2:30 PM, EDT
Posting of Qualified Respondents	08/16/2024 5:00 PM, EDT
Evaluation period	Begins Week of 08/19/2024
Oral Presentations	Begins Week of 09/03/2024
Debrief meeting of evaluators and ranking of replies **public meeting	09/13/2024 1:00 PM, EDT
Posting of the Ranking of Replies and Intent to Negotiate	09/13/2024 5:00 PM, EDT
Anticipated Negotiations & Transition Planning Period	Begins Week of 09/16/2024
Meeting of Negotiation team to develop recommendation for award **public meeting	10/04/2024 10:00 AM, EDT
Post Intent to Award Notice	10/04/2024 4:00 PM, EDT
Anticipated effective date of contract	<b>01/01/2025</b>



\*The dates and times listed are subject to change as deemed necessary by FSS.

\*\*Public meetings will be held virtually using the link and/or call number listed below:

Family Support Services

Zoom Meeting Link: <https://zoom.us/j/4999167499>

Meeting ID: 499 916 7499

Call Number: 1 (301) 715-8592

The purpose of the Solicitation Conference is to review the ITN with interested Providers. FSS encourages all prospective Providers to participate in the Solicitation Conference, during which prospective Providers may pose questions. The Solicitation Conference for this ITN will be held at the time and date specified above in Section 5. Participation in the Solicitation Conference is not a prerequisite for acceptance of replies from prospective Providers. FSS shall only be bound by written information that is contained within the solicitation documents or formally posted as an addendum or response to questions.

FAILURE TO FILE A PROTEST WITHIN THE TIME PRESCRIBED IN S. 120.57(3), F.S., OR FAILURE TO POST THE BOND OR OTHER SECURITY REQUIRED BY LAW WITHIN THE TIME ALLOWED FOR FILING A BOND SHALL CONSTITUTE A WAIVER OF PROCEEDINGS UNDER CHAPTER 120, F.S.